**Meeting Minutes of the North Carolina Geographical Society**

**Meeting Date & Time:**July 17, 2018, 3:30 PM

**Participants:**
Jesse Rouse
Richard Tuinstra

Donna Schronce

Lillian Collins

Philip Beach

**Format:**Online via WebEx

The meeting began at 3:30 PM with an introduction and welcome by President Jesse Rouse.

**Agenda Items:**

1. **Approval of Minutes from Last Meeting**
Per the motion from President Jesse Rouse, the April Meeting Minutes were approved as distributed via unanimous consent.
2. **NC Geographer**

The online submittal form has been tested and is functional. Call for papers is planned for the last week of August coinciding with the beginning of the fall semester. Committee members will assist in the review of submission material, if needed.

1. **2018 Fall Conference**
The NCGS Annual Meeting will be held on the campus of NCCU in Durham, NC and is set for November 9th with Tim Mulrooney as the conference chair. Portions of the Mary Townes Science Building have been reserved. The complex contains a computer lab with presentation capabilities and a poster hallway with hangers and easels. Additional rooms are available if extra space is needed. Registration fees will be incurred by event attendees. Discussion regarding fee amount and lunch selection will be discussed at the next meeting. A link to NCCU Catering Services will be sent out prior to or after the next meeting. Lillian will not be able to attend the Fall Conference as she has been accepted to graduate school in NY but will remain on the NCGS committee as media chair
2. **Standing Positions and Elections**

Elections for three positions will need to be held in September due to two interim positions coming to a close (Jesse Rouse and Russell Smith) and Donna Schronce’s position being open as she has accepted a position at University Christian High School and has decided to resign in her capacity as NCGS Treasurer. The committee will need to find someone to lead the elections.

1. **Representation at Conferences and Events**

Several options including setting up a booth, advertising, producing fliers or facilitating impromptu get togethers are available during the conferences and events to take place this fall and spring. Jesse Rouse will send out an editable document which members can complete if they are planning to attend any of the conferences or events.

**6) Next Meeting**

The next meeting is tentatively set for mid-August, prior to the 15th of the month.

**Announcements:**

The meeting was adjourned at 3:56 PM.